

# **Topeka Correctional Facility**

## **Visitation Schedule**

**All visits are prescheduled through IC Solutions at least 72 hours in advance.**

[www.icsolutions.com](http://www.icsolutions.com)

Saturday 9:00 AM – 3:30 PM

Sunday 9:00 AM – 3:30 PM

### **Restrictive Housing units**

All visits are conducted through IC Solutions video visitation and are limited to one per day.

### **Holiday Visits:**

9:00 AM – 3:30 PM

Memorial Day

Independence Day

Thanksgiving Day (Only)

Christmas Day (Only)

Allowable visitors are those that have completed the visitation application process and have been approved to visit the resident. These individuals will be allowed to visit as long as the resident is the appropriate incentive level.

**Outdoor Visiting** (For Incentive Level 3 residents only) Schedule/Hours April 1<sup>st</sup> – October 31<sup>st</sup>. 9:00 AM – 3:30 PM

- Visits that begin as an outside or inside visit will not be switched during visits unless determined necessary by the Shift Supervisor.
- Visits may be terminated due to emergency situations, weather conditions, power failures, etc. Violation of rules or inappropriate conduct by visitors may lead to termination of visit and could lead to a permanent ban of visiting privileges.
- Visitors will not be allowed to enter the visiting area thirty minutes prior to the end of the scheduled visitation period.
- Resident visitors will not be permitted to enter the facility more than once per visiting day. Once a resident visitor terminates a visit, signs out of the facility, and leaves the unit, the visitor will not be permitted to re-enter the facility that day.
- Outside visiting is by space available, first come, first serve.

**Visitation Clerk: (785) 559-5161**